

MINUTES OF THE
HOLLYWOOD HOUSING AUTHORITY
HELD
FEBRUARY 20, 2014
AT THE HOLLYWOOD HOUSING AUTHORITY OFFICE

Present: Mr. Martin Schlosberg, Chairman
Mr. Lloyd Edelstein, Vice Chairman
Mr. James Moore, Resident Commissioner
Ms Debra McGowan, Commissioner
Mr. David Dweck, Commissioner

Also Present: Ms Ellen Itzler of Itzler & Itzler
Mr. Tim Schwartz, Executive Director – Hollywood Housing Authority
Ms Kathy Chopard, Recording Secretary

Board Meeting was called to order at 5:05 PM and roll was called.

A motion was made by Mr. Dweck, seconded by Mr. Edelstein approving the Agenda for this meeting. Roll call vote was unanimous.

A motion was made by Ms McGowan seconded by Mr. Moore approving the minutes of the Board Meeting held on January 16, 2014. Roll call vote was unanimous.

RESOLUTION AND COMMUNICATION

Fair Housing Policy was tabled.

Resolution 391 – Board Approval of Hollywood Housing Authority section 8 Management Assessment Program for 2013 – A motion was made by Mr. Dweck, seconded by Ms McGowan approving Resolution #391.

Update on Apollo Project: Ms Itzler stated that Mr. Schwartz requested her to be present at this Board meeting to discuss the Requests for Qualifications received for the Apollo Project. Ms Itzler also noted that Mr. Michael Syme was not going to be able to attend this meeting and it was felt that Ms Itzler should be present to answer any questions. Ms Itzler is presently reviewing the responses from both Pinnacle and Related Urban that were received responding the latest RFQ to allow her to be involved in the next interviews to be done.

Mr. Schlosberg asked Ms Itzler if she had every met with TD International, the Financial Advisors that were contracted for this Project. Ms Itzler stated that she had not as yet. Ms Schlosberg noted that TD International will review these proposals. Ms Schlosberg noted that after reviewing the proposals TD International will then meeting with Mr. Schwartz to discuss the details of the proposals. Mr. Schlosberg directed that after that meeting TD International will be present at the time the Board interviews the developers.

Ms Itzler noted that it will be very important that the Point System that is noted in the RFQ is strictly adhered to.

Mr. Schlosberg feels it is important that the Financial Consultants meet with the Board prior to the Board scoring the responses to the Request for Qualifications submitted by each developer.

Ms Itzler suggested that the Board have an objective standard set when doing the evaluation of the developers to be able to justify the decision.

Ms Itzler went over the grading used in the Request for Qualifications that were received. She also noted that this point system was created by Mr. Michael Syme.

Ms McGowan suggested that each Board member review and grade each RFQ submitted and after that they meeting to discuss their individual grading. Ms Itzler agreed with that type of grading.

Mr. Edelstein asked if it would be possible to receive an Executive Summary from the Financial Consultants. Mr. Schwartz stated that he has already requested that from them.

Mr. Schlosberg stated that one thing to discuss and decide would be how the Board would want to do the actual interviewing of the developers.

Mr. Schwartz stated that he felt three of the four respondents would have to be interviewed. He stated that one respondent did not need to be interviewed based on the fact that this respondent is not a developer and only a consultant. The Housing Authority would need to send out a response to the company stating that they would not be interviewed and state the reason.

Mr. Schlosberg stated that he felt there should be two meetings taking place. One meeting with Consultants, TD Enterprises, that gives the Board members the opportunity and ability to ask questions and educate themselves of the each of the proposals in this process. He felt that then the Board would be ready to meet with each developer in a very productive way.

Mr. Schlosberg asked that Ms Itzler be present when the Board meets with the TD International. After that meeting the interviewing process will be scheduled.

Before the Board schedules its next meeting it will be necessary for the Consultants to review each one of the Request for Qualifications that the Hollywood Housing Authority received. The Board asked that Mr. Schwartz find out when the Consultants will have their work done.

MONTHLY REPORTS

There were no comments.

SECRETARY/EXECUTIVE DIRECTOR REPORT

There were no comments.

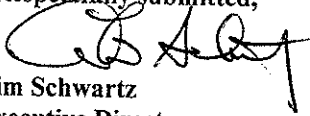
COMMENTS FROM PUBLIC

There were no comments.

ADJOURNMENT


Ms McGowan made a motion, seconded by Mr. Moore to adjourn this meeting, which was passed without dissent at 6:10 PM. All in favor

Respectfully submitted,



Tim Schwartz
Executive Director

Approved:



Martin Schlosberg
Chairman