

**MINUTES OF THE  
HOLLYWOOD HOUSING AUTHORITY  
HELD  
NOVEMBER 15, 2012  
AT THE HOLLYWOOD HOUSING AUTHORITY OFFICE**

**Present:** Mr. Martin Schlosberg, Chairman  
Mr. Lloyd Edelstein, Vice Chairman  
Mr. James Moore – Resident Commissioner  
Ms Debra McGowan, Commissioner

**Also Present:** Mr. Tim Schwartz, Executive Director – Hollywood Housing Authority  
Ms Kathy Chopard, Recording Secretary  
Mr. Ellen Itzler – Itzler and Itzler

**Absent:** Mr. David Dweck, Commissioner

Board Meeting was called to order at 4:55PM and roll was called.

A motion was made by Mr. Moore, seconded by Mr. Edelstein approving the November 15, 2012 Agenda for this meeting. Roll call vote was unanimous.

A motion was made by Mr. Edelstein, seconded by Mr. Moore approving the minutes of the October 25, 2012, Board Meeting. Roll call vote was unanimous.

**RESOLUTION AND COMMUNICATION**

In regard to Driftwood Parking – Ms Itzler notified the Board that the Hollywood Housing Authority was in receipt of a violation from the City of Hollywood with regard to the parking situation. Ms Itzler stated that this notice was forwarded on to Ms Orshefsky, legal counsel for Gatehouse. Ms Orshefsky contacted the Compliance Officer and was advised to file for an extension and Ms Orshefsky did that. Ms Itzler followed up with regard to this request but as yet had not gotten a response from Ms Orshefsky. The request was for a two month extension. The stipulated agreement stated that by October 31 the Driftwood Gardens were to submit civil engineering plans providing parking in the swale area to get permit approval by the appropriate City/County Drainage District agencies and were also required to comply by October 31 to be considered by the City Commission before performing any work. Ms Itzler stated that at this time neither of these items has been done as yet. Ms Itzler has been staying on top of this. After some discussion the Board agreed that Mr. Mark Plonskier of Gatehouse should be invited to our next Board meeting to discuss this issue. Mr. Edelstein made a motion that Mr. Schwartz invite Mr. Plonskier to our next Board meeting to discuss certain issues that have been pending. Ms McGowan seconded this motion. Roll call vote was unanimous.

Homeownership Status – Ms Itzler stated that in regard to the Lease/Purchase Program, Ms Witherspoon is now in the process of becoming a homeowner. The closing will be between November 30 and December 30<sup>th</sup>. In regard to Resolution #381 - Authorization to Grant the Executive Director the Right to Sign all Closing Documents – A motion was made by Mr. Edelstein, seconded by Ms McGowan approving this resolution. Roll call vote was unanimous.

In regard to Ms Lightbourne's house – Mr. Schwartz stated that Ms Lightbourne would not qualify for a mortgage. The next step would be for the Social Worker from the City of Hollywood to speak with Ms Lightbourne.

In regard to the Ms Dames-James – An eviction was served and the tenant is no longer present. The Housing Authority has reconnected the water and electric on and is in the process of doing any rehab work that is necessary.

Mr. Edelstein asked Mr. Schwartz to put together a summary of the Lease/Purchase homes and its success rate.

Ms Itzler asked if the Repayment Policy had been approved. In regard to the Repayment Policy Mr. Schwartz said that he will email a copy of this Policy to the Board to be discussed at the next meeting.

Regarding Hollywood Village, Ms Itzler stated she had spoken to Mr. Grigsby of the City of Hollywood regarding the \$80,000 fee that the Housing Authority was to receive. Mr. Grigsby confirmed that the Housing Authority was approved to withdraw that money from the account. Mr. Grigsby said that he will follow up this call with a letter regarding that Fee.

Ms Itzler left the meeting at 5:40PM.

Mr. Schwartz informed the Board that the Family Self-Sufficiency Program did receive the grants for the FSS Coordinator to be used towards his salary. Mr. Schwartz explained to the Board how the Family Self Sufficiency operates.

In regard to the Executive Board Review – This item was tabled until the next meeting.

Mr. Schwartz asked the Board if a notice be place in both his and Ms Chopard's file crediting them for the extra work that has been put forth for the Hollywood Village (Lincoln Street) project. They have been working a great deal of

hours over and above their regular hours for the Hollywood Housing Authority. Mr. Schwartz informed the Board that 25 of the 29 units have been leased as well as other updates to the project.

Mr. Edelstein asked Mr. Schwartz if he could get a comparison report for the Executive Director and Deputy Director of other housing authorities of equal size in the area.

Mr. Edelstein suggested inviting the new Commissioner for our area to our meeting.

MONTHLY REPORTS

There were no comments.

SECRETARY/EXECUTIVE DIRECTOR REPORT

There were no comments.

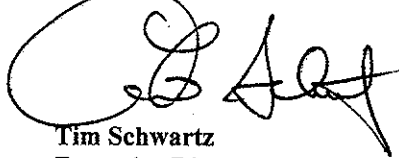
COMMENTS FROM PUBLIC

There were no comments.

ADJOURNMENT

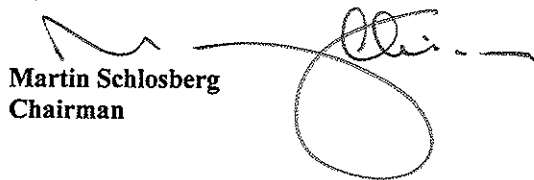
Ms McGowan made a motion seconded by Mr. Moore to adjourn this meeting which was passed without dissent at 6:00 PM.

Respectfully submitted,



Tim Schwartz  
Executive Director

Approved:



Martin Schlosberg  
Chairman