

**MINUTES OF THE
HOLLYWOOD HOUSING AUTHORITY
HELD
OCTOBER 25, 2012
AT THE HOLLYWOOD HOUSING AUTHORITY OFFICE**

Present: Mr. Martin Schlosberg, Chairman
Mr. Lloyd Edelstein, Vice Chairman
Mr. James Moore – Resident Commissioner
Mr. David Dweck, Commissioner

Also Present: Mr. Tim Schwartz, Executive Director – Hollywood Housing Authority
Ms Kathy Chopard, Recording Secretary
Mr. Ellen Itzler – Itzler and Itzler

Absent: Ms. Debra McGowan, Commissioner

Board Meeting was called to order at 4:10PM and roll was called.

A motion was made by Mr. Edelstein, seconded by Mr. Dweck approving the October 25, 2012 Agenda for this meeting. Roll call vote was unanimous.

A motion was made by Ms Edelstein, seconded by Mr. Moore approving the minutes of the September 20, 2012, Board Meeting. Roll call vote was unanimous.

RESOLUTION AND COMMUNICATION

In regard to the Addendum to the Personnel Policy – Mr. Schwartz stated that he wanted to clarify the portion referring to the accumulation of sick or vacation time while absent. The addendum clearly stated that an employee cannot accrue sick or vacation time while not working. The Board simply acknowledges that this is a clarification.

Regarding expansion of the Board Ms Itzler stated that during a previous discussion by the Board regarding expansion asked for her to investigate this. Ms Itzler asked the Board if they had wanted to increase the Board by one or two members. She pointed out that increasing by one could possibly put the Board in a situation of a tie vote and that it would be prudent to expand by two. Ms Itzler also asked if the Board wanted to then categorize additional members such as the Resident member which they now have. At this time Ms Itzler did remind the Board that basically the Board Meetings are open to the public and anyone may attend. Mr. Edelstein stated that he had spoken to Mr. Gerald Cowen, a former Board member, and he had expressed a desire to come back to the Housing Authority Board. Mr. Schlosberg said that perhaps it was be more desirable to return as an ex officio. The Board agreed that Mr. Schwartz speak to Mr. Cowen in regard to this position.

Regarding the Property Boundaries at Apollo Terrace – Ms Itzler stated that Mr. Schwartz asked her to research the adjacent properties at Apollo Terrace to possibly enable the Housing Authority to expand this property for future re-development. The properties were Sun Belt Manor and the Cambridge Apartments. Ms Itzler researched with the City Department of Hollywood and was able to get surveys of each property which she passed out to the Board members. Ms Itzler stated that Glick Management Company manages the Sun Belt Manor property. Mr. Schlosberg asked Ms Itzler to contact Glick Management to see if the owner of the property would be interested in selling a portion of the property. Mr. Schlosberg said it would then be necessary to establish the value of the property in that area. Ms Itzler was told to approach Glick with the possible purchasing of their entire property.

Regarding the Lease Purchase Properties – Ms Itzler informed the Board that:

1. 5356 Wiley Street Property - The Housing Authority and the City are working towards a turn over and it is hopeful that she will be able to qualify for the Mortgage and become a homeowner. The bank that is now being dealt with is BB&T.
2. 7161 Harding Street Property - Ms Itzler informed the Board that due to Ms Lightbourne's financial problems it does not look good for her to qualify for the purchase of the home. Mr. Schwartz told the Board that Ms Lightbourne may have another source of funds to this purchase and he was going to speak to Mr. Grigsby.
3. 7603 Allen Street– It was necessary to evict this tenant due to non-payment of rent. It will be discussed with the City to decide the status of this house.

Request by Gatehouse – Separate Parcel under Ground Lease - Ms Itzler stated that Gatehouse has requested that Hollywood Housing Authority authorize them to request a separate Tax ID number for their property. They also requested that any tax notices would be for them and not Hollywood Housing Authority. Ms Itzlers recommendations are that it would be a good idea to have separate tax ID's just for the land. In regard to the address for the notices, Ms Itzler felt that this should not be done. Ms Itzler felt that the Housing Authority should still be receiving any notices so it is possible for the Housing Authority to remain up-to-date on this information. It was agreed that this exercise be done by the Housing Authority and then ask for any cost re-imburement from Gatehouse.

Mr. Edelstein left the meeting at 5:05PM.

MONTHLY REPORTS

There were no comments.

SECRETARY/EXECUTIVE DIRECTOR REPORT

There were no comments.

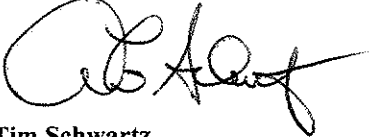
COMMENTS FROM PUBLIC

There were no comments.

ADJOURNMENT


Mr. Moore made a motion seconded by Mr. Dweck to adjourn this meeting which was passed without dissent at 5:30 PM.

Respectfully submitted,



Tim Schwartz
Executive Director

Approved:



Martin Schlosberg
Chairman