

**MINUTES OF THE
HOLLYWOOD HOUSING AUTHORITY
HELD
AUGUST 18, 2011
AT THE HOLLYWOOD HOUSING AUTHORITY OFFICE**

Present: Mr. Martin Schlosberg, Chairman
Mr. Lloyd Edelstein, Vice Chairman
Ms Debra McGowan, Commissioner
Mr. Gerald Cowen, Commissioner

Also Present: Ms Ellen Itzler of Itzler & Itzler- via teleconference
Mr. Tim Schwartz, Executive Director – Hollywood Housing Authority
Ms Kathy Chopard, Recording Secretary

The Board Meeting was called to order at 5:20PM and roll was called.

A motion was made by Mr. Cowen, seconded by Mr. Edelstein approving the Agenda for this meeting. Roll call vote was unanimous.

A motion was made by Mr. Edelstein, seconded by Mr. Cowen approving the minutes of the June 16, 2011 Board Meeting. Roll call vote was unanimous.

RESOLUTION AND COMMUNICATION

At this time Ellen Itzler was contacted. In regard to Resolution #367 – Approval of Addendum to By-Laws Ms Itzler stated that if the Board had no comments regarding her suggested changes to the By-Laws they could be passed at this meeting, but if the Board needs to make any changes to her comments then she can make any changes to allow the By-Laws to be passed at the next meeting. At this time the Board reviewed some of the changes made by Ms Itzler giving her their views on some of the changes. Ms Itzler said she would further investigate these items and revise the By-Laws for the Board to review at the next meeting.

In regard to the Resolution #363 – Approval of Bed Bug Policy Addendum - Ms Itzler stated that she had just given amendment comments to the Board recently and felt that they should have additional time to review them and that this Resolution should be tabled until the September Board meeting. The Board agreed.

In regard to Resolution #368 -Ms Itzler asked that a motion be made to authorize Mr. Schwartz to execute the grant agreement between Hollywood Housing Authority and Hollywood First Choice regarding the downpayment that was received by Hollywood Housing Authority from Gatehouse as a partial payment in exchange for land used for the development of Gardens at Driftwood. It has been agreed by Hollywood First Choice that this money is going to be used for the administration, operation, management and development of affordable housing by Hollywood First Choice. Ms Itzler confirmed that there was written approval of this agreement from Mr. Michael Syme of Cohen & Grigsby. Mr. Edelstein asked that the written approval from Mr. Syme be attached to the resolution authorizing Mr. Schwartz to execute this grant. A motion was made by Mr. Edelstein approving Resolution 368 authorizing Mr. Schwartz to execute this grant agreement subject to the written approval being provided, seconded by Ms McGowan to approve this resolution. In regard to voting Mr. Cowen abstained, the remaining Board members agreed to execute this Resolution.

In regard to Hollywood Village Ms Itzler stated that a meeting was held on August 4 to review a HUD audit that the City had. Ms Itzler asked Mr. Schwartz to state his comments regarding this information. In regard to HUD's overall view of it stated that there be more documentation to be in each tenants file. A list of the required documentation will be provided to this office to allow any necessary changes to be made. Mr. Schwartz noted that there were originally seven tenants in the complex and the Housing Authority has added 8 additional tenants to date. Mr. Schwartz noted that at this time all expenses are being met and that the Housing Authority cannot add additional units until the City knows the status of the grants that was applied with the Federal Home Loan Bank.

Mr. Schwartz told the Board that he is gathering information in regard to Apollo Terrace property and sending it to Michael Syme to enable Mr. Syme to create a Request for Proposals for a Real Estate Development Service. Mr. Schwartz told the Board that as soon as he receives this he will give it to them for approval.

Ms Pauline Reisner, the Resident Board member had to tender her resignation in late July. The Hollywood Housing Authority is now in the process of finding a replacement for Ms Reisner. Mr. Schwartz stated that there are several possible candidates for this position.

MONTHLY REPORTS

There were no comments.

SECRETARY/EXECUTIVE DIRECTOR REPORT

There were no comments.

COMMENTS FROM PUBLIC

There were no comments.

ADJOURNMENT

Ms McGowan made a motion seconded by Mr. Cowen to adjourn this meeting which was passed without dissent at 6:35PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tim Schwartz".

**Tim Schwartz
Executive Director**

Approved:

A handwritten signature in cursive script, appearing to read "Martin Schlosberg".

**Martin Schlosberg
Chairman**