

MINUTES OF THE
HOLLYWOOD HOUSING AUTHORITY
HELD
JUNE 16, 2011
AT THE HOLLYWOOD HOUSING AUTHORITY OFFICE

Present: Mr. Martin Schlosberg, Chairman
Mr. Lloyd Edelstein, Vice Chairman
Ms Debra McGowan, Commissioner
Mr. Gerald Cowen, Commissioner

Also Present: Ms Patti Tilchin of Tilchin & Associates via teleconference
Ms Ellen Itzler of Itzler & Itzler
Mr. Tim Schwartz, Executive Director – Hollywood Housing Authority
Ms Kathy Chopard, Recording Secretary

Absent: Ms Pauline Reisner, Commissioner

The Board Meeting was called to order at 5:00PM and roll was called.

Mr. Schlosberg welcomed Mr. Cowen to the Hollywood Housing Authority Board.

A motion was made by Ms McGowan, seconded by Mr. Cowen approving the Agenda for this meeting. Roll call vote was unanimous.

A motion was made by Mr. Edelstein, seconded by Ms McGowan approving the minutes of the May 16, 2011 Board Meeting. Roll call vote was unanimous.

RESOLUTION AND COMMUNICATION

Ms Tilchin joined the meeting via teleconference. She began her report to the Board on the financial status of the Public Housing Program. Ms Tilchin stated that HUD announced that they will soon be releasing the tool that is necessary to submit our 2011 budget to HUD even though it is already June. She stated that this will enable her to have a closer idea as to the Subsidy the Hollywood Housing Authority will be receiving. She stated that the Housing Authority is slightly over budget in Public Housing but this may improve once the amount of Subsidy is known. She stated that the Section 8 is running with a surplus so in a few months the budget would be revisited to see if adjustments should be made. Ms Tilchin also explained that the Housing Authority's HAP expenses have been more than the amount funded by HUD so it has become necessary for the Housing Authority to use some of its reserves to cover this overage. Ms Tilchin stated that 2011 does not seem to be too bad in regard to HUD funding but it is projected that 2012 will be quite bad since there is talk that HUD will be recapturing monies that the Housing Authorities have in reserves. Ms Tilchin explained that because we are a Housing Authority we do not know what our subsidy will be for certain years until that year is more than half over, so it is a case of trying to predict funding while creating a budget. Ms Tilchin tries to judge our funding based on what other Housing Authorities have received. Ms Tilchin just suggested any moving forward should be done very cautiously concerning expansion of the Hollywood Housing Authority. The Board asked Ms Tilchin to keep them informed of any changes that would affect the Housing Authority.

Ms Itzler joined the meeting at this time.

Resolution #363 – Approval of Bed Bug Policy –a motion was made by Mr. Cowen, seconded by Mr. Edelstein to table this Resolution until the August Board Meeting.

Resolution #364 – Approval of Executive Director to Negotiate and Execute All Leases at Hollywood Village - A motion was made by Mr. Edelstein, seconded by Ms McGowan to approve this Resolution. Roll call vote was unanimous.

Resolution #365 – Approval of Executive Director to Negotiate All Terms and Conditions in Connection with the Allen Street Property – A motion was made by Mr. Edelstein, seconded by Ms McGowan to approve this Resolution. Roll call vote was unanimous.

Resolution #366 – Approval of Executive Director to Advertise a Request for Proposals in Connection with Apollo Terrace – Mr. Edelstein asked if this was for the Architect. Mr. Schwartz explained that this is for the Developer and the Developer would then contract with the Architect. The Board asked that they see the RFP prior to it being advertised. A motion was made by Mr. Edelstein, seconded by Mr. Cowen to approve the Executive Director advertising a Request for Proposal in Connection with Apollo Terrace. Roll call vote was unanimous.

In regard to the July Board meeting – A motion was made by Mr. Edelstein seconded by Ms McGowan to cancel the July Board meeting and the next Board Meeting will be held in August. Roll call vote was unanimous.

Ms Itzler informed the Board that she had reviewed the By-Laws and noted that there were changes that she made. Ms Itzler read all of the changes that were made. Mr. Edelstein asked Ms Itzler to send a relined copy

of the By-Laws to all Board members for their review. Ms Itzler asked the Board to review the copy and give her any changes that they want to be made.

In regard to report given to Board members regarding past due portable payments. Mr. Schwartz informed Mr. Cowen of the standard procedures regarding the collection of monies owed to the Housing Authority.

MONTHLY REPORTS

There were no comments.

SECRETARY/EXECUTIVE DIRECTOR REPORT

There were no comments.


COMMENTS FROM PUBLIC

There were no comments.

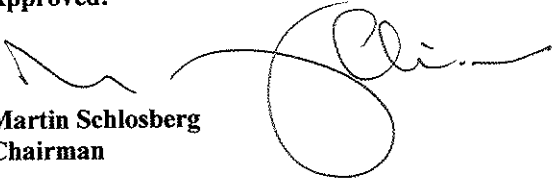
ADJOURNMENT

Mr. Edelstein made a motion seconded by Mr. Cowen to adjourn this meeting which was passed without dissent at 6:15PM.

Respectfully submitted,


Tim Schwartz
Executive Director

Approved:


Martin Schlosberg
Chairman